

The Ambassador's Fund for Cultural Preservation 2008
Media and Cultural Section
U.S. Embassy, Bangkok, Thailand

APPLICATION FORM
(With BUDGET FORM attached)

This Application Must Be Submitted in English

Please type or print

Name of Project:

Project Purpose & Summary:

Respond to the following questions: What are the objectives of the project? What is the nature of the cultural resource? What is the problem? What would be the result?

Project Location:

List the location of the site or resource, and some description.

Detailed Project Description:

Give a full description of the work to be undertaken. Why the project is necessary?

What has been attempted? What methods and materials will be used? What is the larger context of the proposed work? Provide a bibliography if needed, etc.

Include the kind of heritage resource the project will address. (For example, specify if it is a site or building, or dealing with museum objects, ancient manuscripts, or traditional music.) What kind of activity is proposed--an inventory, documentation, or restoration?

Time frame (sequence and duration of activities):

What are the approximate start and end dates for the project?

Significance of the Resource:

Describe the cultural/artistic /historical significance of the resource on which the project will focus.

Urgency:

Is the resource facing an urgent threat, such as possible physical collapse or a possible loss of cultural memory, etc.?

Rationale for U.S. support:

If the proposed project is part of a larger effort, outline the specific components of the work that the U.S. would cover?

Budget narrative: (2008 Budget Worksheet to follow)

Projects can involve international organizations as cost-sharing partners, but the proposals should come from a legally registered Thai (in-country) organization.

Grantee Information:

Provide information about the organization that would do the work, and about the people involved. Be sure to include the organization, address, project director, phone, fax, mobile, e-mail, website, etc.

List Resumes of the Project Director and Professional Staff you have attached:

Have you included Official Permission such as from a National or Local Authority to Undertake the Project? (Please attach):

Other Funding Sources:

This would include cost-sharing, or in-kind support, if any.

Summary of Required Attachments

Prepare all documents to be submitted with the proposal, such as:

- Resume for project leaders and professional staff.
- Official permission to undertake the project. Letter from the local/national authority responsible for the site or resource indicating that the prospective grantee has the support of that authority, and permission to undertake the project.
- Photographs of the resource.

- Application
- Budget Worksheet.

Ambassador's Fund for Cultural Preservation FY 2008 Budget Worksheet

Instructions for use:

Enter all line items, adding rows as necessary. When finished, enter category subtotals in the Budget Summary page of your on-line application.
 Name the document according to this convention: PostCity.proposalnumber.budget.xls Example: "Tashkent.07042.Budget.xls"

Category	Unit cost x quantity	Line item cost	Category Subtotals	Description
1 Materials			\$0	Subtotal for Materials
2 Equipment			\$ -	

3 Fees				Subtotal for Fees
4 Travel			\$0	Subtotal for Travel
5 Other			\$ -	Subtotal for Other
Total Costs for Ambassador's Fund Budget			\$0	
6. Additional Funding				